

How To Pay Your Penalty Charge Notice.[PCN].

Online: at www.worcester.gov.uk

Follow the links for online payments.

Have vehicle details and Penalty Charge Number ready that will begin with the letters **WC / OR**.

By telephone: Credit/Debit card payments only. Automated payment line **0300 333 9942** [24 hours / 7 days a week]
Have vehicle details and Penalty Charge Number ready that will begin with the letters **WC / OR**.

In Person: at The Hive, Sawmill Walk, The Butts,
Worcester, WR1 3PD.

9.a.m. – 5.p.m. – Monday to Friday.
[Closed Saturday & Sunday]

**IF YOU BELIEVE THAT THE PENALTY SHOULD NOT
BE PAID AND WISH TO CHALLENGE THIS PENALTY
CHARGE NOTICE.**

Online: at www.worcester.gov.uk

If you have any other query, please telephone 01905 722233 for further assistance. Please quote the vehicle registration number and the Penalty Charge Notice [PCN] number that will begin with the letters WC/OR.

Details of Worcester City Council's approach to challenges and appeals can be found at www.worcester.gov.uk. All cases will be considered on their individual circumstances. If you challenge this Penalty Charge Notice within 14 days and the challenge is rejected, the Council will usually re-offer the 14 day discount period.

IF THE PENALTY CHARGE IS NOT PAID OR CHALLENGED.

If the Penalty Charge Notice is not paid on or before the end of the 28 day period as specified on the front of this notice, successfully challenged, the Council may serve a Notice to Owner [NTO] on the owner of the vehicle requiring payment of the Penalty Charge. The owner may then make representations to the Council and may appeal to an independent adjudicator, if those representations are rejected.

The NTO will contain instructions for doing this.

If you challenge this PCN but the council issue a NTO anyway, the owner must follow the instructions on the NTO.